



Title I Parent and Family Engagement Policy

Live Oak Middle School

Live Oak Middle School is Schoolwide Title 1 as defined by State and Federal guidelines. With approval of our governing board, our school has developed a written Title I Parent and Family Engagement Policy with input from Title I parents. The policy is distributed by the following methods: 1) made available, reviewed and presented at Title 1 Parent Meetings, School Site Council Meetings, and ELAC Meetings, 2) made available in our school office and 3) Posted on our school website at:

<https://www.lousd.k12.ca.us/>

The policy, which is updated periodically to meet the changing needs of parents and the school, describes the means for carrying out the following Title I parental involvement requirements [Title I Parental Involvement, 20 USC 6318(b)-(1)]:

Involvement of Parents in the Title I Program

Live Oak Middle School conducts the following activities to involve parents in the Title I Program:

- a) Convene an annual meeting to inform parents of Title I requirements and their rights to be involved in the Title I program. The school holds a Title I meeting for all parents in the beginning of the school year and invites and encourages all parents to attend. At the meeting, parents are informed about the school's participation in the Title I program, the requirements of Title I, and the right of parents to be involved.
- b) Offer a flexible number of meetings for parents of Title I students. Live Oak Middle School holds meetings with all parents at least two times per year: Back to School Night and English Learner/Title I Orientation. Title I-Parent Involvement funds are used to provide translation, child care, snacks, home visits, parents educational supplies and other services to support parent involvement. The school holds open meetings with School Site Council, English Learner Advisory Committee and other parent committees 4-6 times per year. In addition to public meetings, Live Oak Middle School offers the following ways for parents to participate at the site:

- Back to School Night**
- Parent classroom visitations**
- Special Education IEP's**
- Parent/Teacher SST's**
- Band/Choir Concerts**
- Student Led Conference**
- Honor Roll Awards Assembly**
- AVID Night**
- Parent Club**

- Academic Support Program**
- Ice Cream Social**
- Numerous sporting events**
- Bionic Clothing Closet**
- Promotion Committees**
- WEB Orientation**
- Drug, Alcohol Prevention Outreach**
- Suicide Prevention Outreach**

- c) Involve parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of its Title I programs and the Title I parent and family engagement policy. Each year, Live Oak Middle School holds meetings with parents of Title I students, parents of English Learners, and migrant parents to plan, review, and evaluate the school Title I program, including the school parent and family engagement policy and the Single Plan for Student Achievement.

- d) Provide parents of Title I students with timely information about Title I programs. Live Oak Middle School uses various means to provide parents with timely information about Title I Programs, such as letters, flyers, written handouts, phone calls, home visits, and informational meetings. All documents addressed to parents are written in English and Spanish. The Catapult Automated Phone Call System, Push Notification System, marquee, school calendar, flyers, and agenda postings are used to ensure all parents receive information about parent meetings, parent education programs, Title I programs, parent-teacher conferences, and school and district events. The school provides adequate number of professional translators/interpreters who can perform two way translations to facilitate the communication between school staff (administrators, teachers, office staff) and families at all events.

- e) Provide parents of Title I students with an explanation of the curriculum, assessments, and proficiency levels students are expected to meet. All parents receive an explanation during annual Title 1 Parent meetings, School Site Council Meetings, ELAC Meetings, Back to School Night, parent-teacher conferences about the curriculum used at the school, content standards, and academic assessments used to measure student progress, and the proficiency levels students are expected to reach.

- f) Provide parents of Title I students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children. All parents are invited and encouraged to participate in decision making at school by attending parent meetings, making suggestions, volunteering at school, participating in their children's class, observing classroom activities, and serving on district and school committees such as School Site Council, English Learner Advisory Committee, Migrant Parent Advisory Committee, Parents Club, District English Learner Advisory Committee, and other leadership groups. Live Oak Middle School provides regular meetings, training and parent education programs to help parents develop their leadership skills and enhance their knowledge to successfully support their children's education.

- g) If the schoolwide program plan is not satisfactory to the parents of participating children, parent comments on the schoolwide program are submitted when the plan is made available to the LEA.

Live Oak Middle School-Parent Compact

Live Oak Middle School has jointly developed with and distributed to all parents of Title I students a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards. The school-parent compact describes the following items in addition to items:

- a) The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the challenging state academic standards.
- b) The parent's responsibility to support their children's learning; volunteering their child's classroom; and participating as appropriate, in decisions relating to the education of their child and positive use of extracurricular time.
- c) The student's responsibility to actively participate in their learning.
- d) The importance of ongoing communication between parents and teachers through annual conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in and observe the educational program.

Each year, the school holds a meeting with all parents and the School Site Council/ELAC to review and approve the School-Parent Compact. The compact is sent home in Opening Day Packets at the beginning of the school year. The compact is discussed in relation to the individual child's achievement during the parent-teacher conferences, where translators are made available. It is also made available in the school office as well as on the school website.

Building Capacity for Involvement

Live Oak Middle School engages Title I parents in meaningful interactions with the school. Our school invites and supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school does the following:

- a) Assist Title I parents in understanding academic content standards, assessments, and how to monitor and improve the achievement of their children. The school provides opportunities for parent-teacher interactions and establishes parent-school-community partnerships to improve student achievement such as Back to School Night, AVID Night, student led conferences, parent-teacher SST's, parent/teacher meetings, etc.
- b) Provide materials and training to help Title I parents work with their children to improve their children's achievement. The school provides education programs, trainings and materials for all parents in the following educational and informational meetings/workshops:

Back to School Night
Parent Club Meetings
Web Orientation
ELAC Meetings
Academic Support Program
PSAT info night
Suicide Prevention Counseling

Parent Teacher SST's
Drug/Alcohol Counseling Prevention
SST's and IEP's
School Site Council
AVID Night
Parent Teacher Conferences
Parent Information Nights

- c) Educate all staff, with the assistance of Title I parents, in the value and utility of parent contributions and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. Each year, the school staff receives training on the importance of involving parents at school and how to partner with parents to improve student achievement.

- d) Coordinate and integrate the Title I Parent and Family Engagement Program with other programs and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. Live Oak Middle School coordinates and integrates the Title I Parent and Family Engagement Program with other parent involvement programs available at the school and community, such as the Migrant Education Program, Migrant Head Start program, Live Oak Child Care Program, and After School Education and Safety (ASES) Program. The school establishes collaborative partnerships with community agencies to provide additional resources for parents to support their children's education, Boy Scouts, Live Oak Parks & Recreation, Sutter County Sheriff's Office, and the Sutter County Education Office.

- e) Distribute to Title I parents information related to school and parent programs, meetings, and other activities in a form and language that the parents understand. Live Oak Middle School distributes all information to parents in a written, visual, and oral form in English and Spanish. Translators are used as needed for parent/teacher Conferences, ELAC and School Site Council Meetings and IEP's.

- f) Provide support for parental involvement activities requested by Title I parents. Live Oak Middle School provides all parents with free access to school facilities, day care, translation, and materials and resources to parents to facilitate their parent involvement activities. Parents are encouraged to attend meetings and workshops to learn how to assist their children to be successful in school.

Accessibility

Live Oak Middle School provides opportunities for all Title I parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand. The school uses various means of communication to reach out their diverse parents, such as the Blackboard Connect/Push Notification System, personal phone calls, home visits, informational meetings, flyers, letters, handouts, and others. Special accommodations and materials are provided for persons with disabilities, parents who speak a language other than English, and migratory farm workers. The school report cards, parent letters, brochures, and all communications for parents are provided in English and Spanish.